

West Tisbury Free Public Library  
Building Committee Meeting  
November 20, 2012

Committee Members: Leah Smith (Chair), Paul Levine, Linda Hearn, Ian Aitchison, Mark Mazer  
Architects: Ted Steinemann, Conrad Ello  
Public: Glenn Hearn, Max Skjoldbrand, Cathy Brennen  
Kathy Logue, Hunter Moorman  
Daedalus Richard Marks (by telephone)

Richard Marks had sent an e-mail saying he had checked with the State Division of Capital Asset Management (DCAM) regarding Nauset's qualifications as they were the low bidder for the library contract. DCAM said that Nauset had 14 public projects over the last 5 years and they received an average grade of 95 out of 100.

Conrad had spoken with the second lowest bidder, Builder's System, Inc. They had done work in West Tisbury before and had hoped to be awarded the contract.

Nauset, no matter what the combination of alternates was the lowest bidder.

Richard said that we need to send a notice of intent to Nauset telling them we intend to go to contract subject to budget determinations. Mark Mazer made a motion for Richard Marks to draft a letter of intent to Nauset. This was seconded and approved unanimously.

The plan is to sign the contract after extensive value engineering. The committee needs to value engineer at least \$250,000.00 in order to come to budget.

Discussion points: It may be better to lease computer terminals and possibly put in the operation budget.  
Current bonding costs were discussed by Kathy Logue.  
Some changes in the wood floor areas. Upper areas, YA and reference will remain as planned.  
The Foundation had raised dedicated funding for the wood floors and the parking lot.  
What if any restrictions are there in the use of the LEED funding?

Additional sub-bids are due at 4:00 pm on Tuesday, November 27.

The next Building Committee meeting is at 4:00 pm on November 29.

Minutes:

September 17, 2012 - motion to approve by Ian, seconded by Linda. The vote by the committee was unanimous.

October 25, 2012 – motion to approve by Linda, seconded by Mark. The vote by the committee was unanimous.

Invoice:

Oudens Ello in the amount of \$15,540.57 – motion to approve by Ian, seconded by Paul.

Trees: The Historic District Commission will have a Public Meeting to discuss the Norway Maples that need be removed in order for the rain gardens to work correctly. The meeting is scheduled for December 17, 2012 at 5:30 pm at the Howes House. Tim Boland will give a power point presentation at that time.

Respectfully submitted,

Linda M. Hearn