**January 28, 2021**

**Orange Libraries Trustees and Library Building Committee Meetings**

**6:30, via Zoom**

**Trustees Present**: Jessica Magelaner, Candy Cross, Robin Shtulman, Nate Johnson, Sandy Johnson, and Joanne Woodcock.

Absent: Maria Bull

**Building Committee Members present**: Deb Kent and Pam Gobeille

**Building Committee Meeting:**

Meetings called to order at: 6:32

December minutes: Approved.

Public: No public present

**Report: Friends non-profit status.** No current updates.

**Report: Federal Approach for Recovery/Stimulus Funds:**

Local federal reps don’t recommend moving forward on proposal for funding. Recommend perhaps using COVID funding for help with ventilation system.

Sharon Sharry, Amherst, recommends each town write a white paper explaining need. Jess to explore what a white paper entails.

Libraries with renovated buildings can be open now, but older libraries have to stay with curbside or limited access during COVID. Robin feels this is an equity issue.

**Action: Roof Repair at Wheeler Memorial Library:** Spoke with Phil, building inspector. He will come take a look at roof when they come to remove the tarps.

Jess spoke with Alec Wade – suggests putting it in as a capital planning improvement, based on Hayden’s rough quote. Perhaps share the cost with the town. As project would be over $25K, it has to go out to bid.

Armory roof is in line for funding, as an historical building. Jess: It can be very complicated to be deemed a historical building. Robin: we can’t do a renovation project if we are a historical building.

Robin: Can we talk to architect to try to coordinate roof repair with reno project?

Jess: We can revise the project and go back to MBLC. In 5 years since approval, our community has changed. School will have new media center… will kids have their own devices? (Will they need charging stations or devices at the library?) Should our devices match theirs? Should we have a sound proof room?

Current building use question: Children’s room closed… possible to have an accessible station at the lower level? Jess thinks you can’t make the space safe. Jess wants to re-open when the staff is vaccinated.

Justin is nearly done with repairs at Moore-Leland. Next step is painting in the spring. Building Committee Meeting adjourned at 6:59 pm.

**Trustees Meeting:**

Financial Report: $600 for fire suppression. Called Chief Young, who said their work is complete. Jess will look into whether she needs to pay them out of that line.

Other purchases/services figures are static because reimbursed with town Covid grant funding.

Staff salary account still high as haven’t replaced children’s room assistant.

**Director’s Report:** Good circulation numbers, only down around 33% from last year.

A lot of people come into Moore-Leland to make copies. Public computers have high use – 1of 6 people who come in, use the computers.

Overdrive went up.

This month: Curbside (38) and home delivery (19).

Kids book club starting up. Reading can be logged online at orangelib.beanstack.org.

Planning for The Big Read with a number of other libraries: Reading Station Eleven (about a pandemic). Joined in a grant for 10 free copies for Orange, we can participate in book club.

**Library use and hours during COVID-19**: Orange is receiving 500 vaccines for 75+. Health Agent Matt Fortier has asked if Wheeler could be a resource for folks wanting to sign up who don’t have a computer. The link is on library FB page.

**Orange Parking Study:** Signage – Jess asked please put library on a sign.

**Website report:** Jess collaborating with a webpage designer to reboot library website. For now, Orangelib.org directs users to FB page. Switching everything over to Bluehost. Will be able to get support from them going forward. Completion goal: end of February.

**Action: Mask Policy/Covid Policy:** One person coming in without a mask. Jess talked with Matt and Gabe. In Athol, non-masked patrons may not enter the library – per board of health. Not safe for staff.

This Board feels that’s also unsafe for Orange libraries.

Jess will speak with Gabe and Matt. Do we need town counsel? Are we liable?

No info yet on state aid.

Friends: next meeting is Feb 1.

Jess’ presentation to Fin Com: Monday, March 8 at 7:15 – 7:45, via zoom.

Annual report is coming up. Leann wants it for March 1. Jess will include her draft for February meeting.

Next meeting: February 25, via zoom, at 6:30.

Motion to adjourn at 7:48 pm.