

**Minutes**  
**ATHOL-ROYALSTON REGIONAL SCHOOL COMMITTEE**  
**August 15, 2018 - 6:30 P.M.**  
**Athol-Royalston Middle School**  
**Athol, Massachusetts 01331**

**I. CALL TO ORDER**

The session was called to order by Chair Deborah Kuzmeskas at 6:30 P.M.

**II. ROLL CALL –**

**A. SCHOOL COMMITTEE**

Deborah Kuzmeskas	Present	Joao Baptista	Present
Lee Chauvette	Present	Dale Lougee	Present
Joseph Maga	Absent	Mitchell Grosky	Present
Nancy Melbourne	Absent	Charles Pretti	Present
Kenneth Vaidulas	Present	Carla Rabinowitz	Present

**B. RECORDING SECRETARY** Molly Superchi

Also present: Superintendent D. Fernandes, Atty. Dupere and L. Bassett

**III. APPROVAL OF MINUTES**

July 18, 2018 – Regular Session – K. Vaidulas moved approval, M. Grosky, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

**IV. PUBLIC INPUT – NONE**

**V. STUDENT REPRESENTATIVE – NONE**

**VI. RECOGNITION**

- **School Committee** – D. Kuzmeskas recognized J. Marynok for her service to the district and wished her well in her new position.  
M. Grosky recognized M. Superchi for her work with the Administration Team during the Administration Leadership Institute.

**VII. UNFINISHED BUSINESS**

- Introduction of Amy Langdon - Early Childhood Coordinator for Athol Community Elementary School.

**VIII. NEW BUSINESS**

- **ARRSD Donation** – Dan Bevis. The Athletic Association is looking to make a donation to update the sound system on the field for up to \$12,000. L. Chauvette moved approval, M. Grosky seconded, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

- **Superintendent's Evaluation** – Discussed process for Superintendent evaluations. All Superintendent evaluations will be turned in to D. Kuzmeskas by Friday, August 31st to compile. Only the compiled document will be shared. School Committee members may schedule a meeting with the Superintendent

to discuss individual questions but cannot meet and discuss evaluation with the School Committee Chair.

M. Grosky moved approval, C. Rabinowitz seconded, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

- Math Coach – D. Fernandes announced Brandi Brown as the new Math Coach.  
M. Grosky congratulated Frank Hains for his work as Math Coach.
- Curriculum Structure for 2018-2019 – D. Fernandes reviewed Curriculum Structure.  
M. Grosky complimented the use of APs in curriculum work.  
D. Fernandes recognized Kate Clark's work with the AP Team this year.
- ELA Work Review – D. Fernandes met with middle and high school ELA Departments to align with standards.
- Cultural Proficiency Conference – Athol-Royalston Regional School District was accepted by the state to participate. ARRSd was one two districts selected in Western Massachusetts. D. Fernandes, J. Stanley, T. Osborn and B. Gospodarek attended.
- Handbooks – F. Dupere completed legal review and addressed all audit issues last year during CPR.  
They are totally up to date from a legal standpoint.  
There is a need for some important updates as they are not uniform across the district. All references to the previous Superintendent need to be removed, translations services need to be addressed and there are varying district/school vision and mission statements. K. Clark will work with Aps to update them.  
M. Grosky moved to approve AHS Handbook with the expectation that updates are addressed, L. Chauvette seconded, motion unanimous.

<b>Vote: 7-0-1</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Obstain
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

M. Grosky moved to approve ARMS Handbook with the expectation that updates are addressed, L. Chauvette seconded, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

M. Grosky moved to approve Elementary Handbook with the expectation that updates are addressed, L. Chauvette seconded, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

K. Vaidulas moved to approve Staff Handbooks, M. Grosky seconded, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

## IX. COMMUNICATIONS

- Enrollment - Kindergarten numbers are increasing 21-22 across RCS/ACES. School Choice requests reviewed and families were notified today. Further discussions will be needed pertaining to class size and possible additional staff.

## X. FINANCIAL STATEMENTS AND APPROVAL OF ACCOUNTS

- Business Manager's Report and Financial Statement – L. Bassett reviewed report. Revision read at meeting: Please see there is (1) account in deficit, \$554.39 – Interest Account.
- MSBA Update
- Vote Final FY18 Budget Line Items – L. Chauvette moved approval, M. Grosky seconded, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

- Vote to Close Inactive Student Activity Accounts and Fund any Deficit Accounts – AHS inactive accounts. K. Vaidulas moved approval, L. Chauvette seconded, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

- Vote to Close Inactive Student Activity Accounts and Fund any Deficit Accounts – ARMS inactive accounts. K. Vaidulas moved approval, L. Chauvette seconded, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

## XI. STRATEGIC UPDATE

- Literacy Plan – Literacy Committee approved final draft. Keys to Literacy and committee members will present to teachers during Opening Day.

## XII. REPORTS OF THE COMMITTEE

- Reports of the Chair – Discussed the fact that a new Assistant Treasurer will need to be appointed to replace J. Marynok and that Sheryl Femino will be working as interim.
- Budget/Finance Sub Committees – On going.
- Facilities/Buildings/Grounds Sub Committee – MSBA project moving along at AHS.
- Negotiations Sub Committee – Has not met.
- Academic Excellence Sub Committee – Has not met.
- Public Relations Sub Committee – Has not met.
- Policy Sub Committee – Has not met.

## XIII. COMMITTEE MEMBER REFERRALS

C. Pretti would like to hear more about Chapter 688 at a future meeting and how this will play a role with Special Education.

**XV. ADJOURNMENT**

K. Vaidulas moved to adjourn, M. Grosky seconded, motion unanimous.

<b>Vote: 8-0-0</b>	Deborah Kuzmeskas	Yes	Joao Baptista	Yes
	Lee Chauvette	Yes	Dale Lougee	Yes
	Joseph Maga	Absent	Mitchell Grosky	Yes
	Nancy Melbourne	Absent	Charles Pretti	Yes
	Kenneth Vaidulas	Yes	Carla Rabinowitz	Yes

Meeting adjourned at 8:29

Enclosed:

Agenda

August 15, 2018 minutes

Financial Revision