

WEST TISBURY PERSONNEL BOARD  
MINUTES OF MEETING  
February 10, 2014

**Present:** Gerry Gallagher Vice-Chair, Norman Perry and Brian Smith

**Staff:** Maria McFarland

**Absent;** Matt Gebo

**Also present for all or part of the meeting:** Kathy Logue

The meeting was called to order at 11:15AM. Gerry Gallagher presiding.

**Minutes:** A motion was made and seconded to approve the minutes of the January 13 meeting as amended. All in favor.

**Performance Reviews** The performance review for Maria McFarland (Personnel) was approved with a one-step increase retroactive to her anniversary date. The probationary period review for Joe Tierney (Local Inspector) was accepted.

**Old Business**

**Treasurer Job Description:** Kathy Logue was present to review the changes to the proposed job description discussed at the January meeting. After review and discussion during which the Board graded the job description, a motion was made and seconded to place the Treasurer's position at Grade L on the classification and compensation plans. The vote on the motion was unanimous.

**Warrant Article/Wage Adjustment:** After review of updated CPI and information collected from other towns, a motion was made and seconded to keep the FY 2015 wage adjustment at 1.5%. The vote on the motion was unanimous.

**Administrative:** The following paperwork was signed:

Park& Rec Winter Rec staff job certifications (2)

Following was noted for the record:

Copies of letters dated 1/17 /and 1/25 from Chief Rossi to Officer Ventura

There being no further business the meeting was adjourned at 12:30PM

Respectfully submitted,

Maria McFarland  
Board Administrator  
APPROVED

