Minutes

**ATHOL-ROYALSTON REGIONAL SCHOOL COMMITTEE**

**November 16, 2016 6:30 P.M.**

**Athol-Royalston Middle School**

# CALL TO ORDER

The session was called to order by Chair Nancy Melbourne at 6:30 P.M.

1. **ROLL CALL –** 
   1. **SCHOOL COMMITTEE**

Nancy Melbourne Present Joao Baptista Present

Deborah Kuzmeskas Present Dale Lougee Absent

Joseph Maga Present Mitchell Grosky Present

Lee Chauvette Present Charles Pretti Absent

Amber Parker Absent Carla Rabinowitz Present

**B.** **RECORDING SECRETARY** Julie Marynok

Also present: Superintendent S. Meyer, L. Bassett and Atty. Dupere

**III. APPROVAL OF MINUTES**

October 19, 2016 – Regular Session – L. Chauvette moved approval, M. Grosky seconded, motion unanimous.

**Vote: 7-0-0** Nancy Melbourne Yes Joao Baptista Yes

Deborah Kuzmeskas Yes Dale Lougee Absent

Joseph Maga Yes Mitchell Grosky Yes

Lee Chauvette Yes Charles Pretti Absent

Amber Parker Absent Carla Rabinowitz Yes

**VI. PUBLIC INPUT –** None

**V. STUDENT REPRESENTATIVE – NONE – Report in packet**

**Recent Events:**

* In October the juniors did PSAT’s
* The Lock-In fundraiser for the junior class was a success
* October 26th was a half-day

**Athletics:**

* Girls volleyball made it to the second round in tournament, and then lost to Frontier.
* Boys soccer made it to first round of tournament and then lost to Palmer.
* Football won in the last seconds on their senior night 21-20.

**Upcoming Events:**

* The powder puff game is October 16th.
* Spirit week is coming up
  + Thursday November 17th- Hat Day
  + Friday November 18th- Celebrity Day
  + Monday November 21st- Holiday Dress-up Day
  + Tuesday November 22nd- Disney Day
  + Wednesday November 23rd- Red and White Day
* Report Cards were given out on Friday, November 10th

**VI. RECOGNITION**

* School Committee

M. Grosky recognized the Royalston Community School, the Athol Community Elementary School, the Athol Community Elementary School Preschool and the Athol Community Elementary School First Grade for their Facebook pages.

* Students of the Month

Principal Michael Leander, Athol Community Elementary School, recognized Olivia Horrigan, grade 4.

She is a good friend, she is always willing to help out (a friend or the teacher) when needed. She is a go to girl! She is an avid reader and likes to talk about the deep meaning of books. She is super smart, always following the rules. An all around great girl.

Principal Tom Telicki, Athol-Royalston Middle School, recognized Alexandria Howland, grade 7 for her leadership skills and she also excels academically.

Principal Mitchel Aho, Athol High School, recognized Joey Cummings, grade 11. He is a student in the alternative program. Joey is determined to receive his high school diploma.

Principal Jan Williams, Royalston Community School, recognized Destany Lefrancois-Sibley, grade 4. Destany is in the Futures Program at the school. Destany has worked hard enough in school to now be placed in a classroom. Mrs. Hoegen was present to award Destany with her award stating that she is a hard worker and has made a classroom of friends since being placed in her classroom.

* Staff Member of the Month – Sheila Webb.

Sheila consistently goes above and beyond as a teacher.  She quickly learned the intervention process to deliver quick and frequents to kindergarten and grade 1.  She consistently meets with teachers to discuss strategies in class that she can differentiate to meet the needs of all students.  She volunteers to take a small group of students every recess that have difficulty with large amounts of kids on the playground.  She makes herself available for learning new strategies and has been an intricate team member to help get our WINN block up and running.

**VII. UNFINISHED BUSINESS**

* Update – MSBA – MSBA committee met Monday, November 14th. Finishing up the project.
* Update – MASC/MASS Conference – N. Melbourne, D. Kuzmeskas and Superintendent Meyer spoke about how wonderful the conference was.
* Update – Coordinated Program Review – the districts visit will take place November 28, 29 and 30th. They will be reviewing Civil Rights, England Language Learning and Special Education.
* Update – December School Committee Meeting – Meeting will be on December 14th at 6:30 at the Athol-Royalston Middle School as the auditorium at Athol High School will not be complete.

**VIII. NEW BUSINESS**

* Starrett Partnership – Mike Butler addressed the committee on the partnership between Starrett Company and Athol High school. L. Chauvette moved to go forward with the project, J. Maga seconded, motion unanimous.

**Vote: 7-0-0** Nancy Melbourne Yes Joao Baptista Yes

Deborah Kuzmeskas Yes Dale Lougee Absent

Joseph Maga Yes Mitchell Grosky Yes

Lee Chauvette Yes Charles Pretti Absent

Amber Parker Absent Carla Rabinowitz Yes

* Grant Writer – Jana Harrison has been hired. She will work in the district two days a week. She will start Monday, November 28th. She works for Ashburnham-Westminster three days a week.
* Breakfast in Classrooms – The program will count as time on learning. J. Harrison will start working on the grant November 28th.
* Edivate/PD Software – The software will take the place of consultants we currently contract with.
* Rural Schools Coalition – M. Grosky moved to support the MA Rural Schools Resolution, join the MA Rural Schools Coalition and support the MA Rural School Aid Proposal, L. Chauvette seconded, motion unanimous.

**Vote: 7-0-0** Nancy Melbourne Yes Joao Baptista Yes

Deborah Kuzmeskas Yes Dale Lougee Absent

Joseph Maga Yes Mitchell Grosky Yes

Lee Chauvette Yes Charles Pretti Absent

Amber Parker Absent Carla Rabinowitz Yes

* Office of Planning and Development – Pleasant Street School Reuse and Disposition Planning Committee – Joao Baptista will be the school committee representative
* MSBA School Survey – Members of the MSBA toured the district. The High School was focused on to allow the members to observe the age of the boiler, windows and roof.
* FY18 Budget Meeting Timeline – Approved by the budget sub-committee earlier this evening. Timeline was given to all committee members.

**IX.** C**OMMUNICATIONS -** Career Readiness Breakfast Letter

**X. FINANCIAL STATEMENTS AND APPROVAL OF ACCOUNTS**

a. Business Managers Report and Financial Statement - Reviewed

**XI. STRATEGIC PLAN UPDATE**

Year 2 Priorities – Implementation Plan – L. Chauvette moved to approve the plan as submitted, J. Maga seconded, motion unanimous.

**Vote: 7-0-0** Nancy Melbourne Yes Joao Baptista Yes

Deborah Kuzmeskas Yes Dale Lougee Absent

Joseph Maga Yes Mitchell Grosky Yes

Lee Chauvette Yes Charles Pretti Absent

Amber Parker Absent Carla Rabinowitz Yes

**XII. REPORTS OF THE COMMITTEE**

1. Reports of the Chair – None

2. Budget/Finance Sub Committee – Timeline given to committee members

3. Facilities/Buildings/Grounds Sub Committee – None

4. Negotiations Sub Committee – Meeting scheduled for December 14th at 5:15 p.m.

5. Academic Excellence Sub Committee – None

6. Policy Sub Committee – L. Chauvette moved the third Reading of JJFB, C. Rabinowitz seconded, motion unanimous.

**Vote: 7-0-0** Nancy Melbourne Yes Joao Baptista Yes

Deborah Kuzmeskas Yes Dale Lougee Absent

Joseph Maga Yes Mitchell Grosky Yes

Lee Chauvette Yes Charles Pretti Absent

Amber Parker Absent Carla Rabinowitz Yes

L. Chauvette moved the second reading of JLCE, J. Maga seconded, motion unanimous.

**Vote: 7-0-0** Nancy Melbourne Yes Joao Baptista Yes

Deborah Kuzmeskas Yes Dale Lougee Absent

Joseph Maga Yes Mitchell Grosky Yes

Lee Chauvette Yes Charles Pretti Absent

Amber Parker Absent Carla Rabinowitz Yes

7. Public Relations Sub Committee – Next meeting – December

**XIII. COMMITTEE MEMBER REFERRALS**

M. Grosky is proud of the school committee and the administration

**XIV. EXECUTIVE SESSION, Chapter 30A, Section 21 (Summary) - NONE**

**1. *To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.  The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive***

***2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;***

***3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;***

***4. To discuss the deployment of security personnel or devices, or strategies with respect thereto;***

***5. To investigate charges of criminal misconduct or to consider the filing of criminal complaints;***

***6 To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body***

***7. To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements;***

***8. To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants;***

***9. To meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity,***

***10. To discuss trade secrets or confidential, competitively-sensitive or other proprietary information;***

**XV. ADJOURNMENT**

D. Kuzmeskas moved to adjourn, J. Maga seconded, motion unanimous.

**Vote: 7-0-0** Nancy Melbourne Yes Joao Baptista Yes

Deborah Kuzmeskas Yes Dale Lougee Absent

Joseph Maga Yes Mitchell Grosky Yes

Lee Chauvette Yes Charles Pretti Absent

Amber Parker Absent Carla Rabinowitz Yes

Meeting adjourned at 7:32

Enclosed:

October minutes

Student Representative Report

Starrett Letter of Intent

Office of Planning and Development Letter

Massachusetts Rural Schools Coalition Power Point

Revenue and Expenditure Reports

Year 2 Strategic Plan

Budget Timeline

Career Readiness Breakfast Letter