May 28, 2020

Orange Libraries Trustee &

Library Building Committee Meetings

Via Zoom

Trustees Present: Candy Cross, Jess Magelaner, Nate Johnson, Sandy Johnson, Joanne Woodcock, & Robin Shtulman.

Absent: Maria Bull

Building Committee Members Present: Deb Kent & Pam Gobielle

Library Staff Present: Jason Sullivan-Flynn & Christina Linde.

**Trustee Meeting** Opened at: 6:33 pm

Voted to approve the minutes of April 30, 2020.

No public comment.

**Financial Report:**  We are behind on book spending, as has been frozen since March. June will be very busy spending, invoicing. Some vendors are not shipping yet. For FY21, will most likely have to apply for waiver. Few libraries will be able to meet their materials spending requirements during the pandemic.

**Director’s Report:**  Both library and town hall have received several phone inquiries about re-opening. April circulation statistics are obviously way down, although Jess did deliver 64 books. Overdrive (renewals) is way up. Charlene Deam, Head Adult Services/Building Services will be retiring from the library soon. Jess will let the board know timing.

**Re-opening plans:** Soft re-open to begin June 1. Some staff members are back in the building. Curbside delivery only. Awaiting state input about further opening. Jess has been amassing supplies for staff and public safety, and is working on various work/library service protocols, with the assistance of Matt Fortier, Health Agent. She will make posts on FB describing opening practices so the public knows what to expect.

**Action vote:** Trustees voted to support June 1 curbside service start and phased re-opening.

**Children’s Librarian Jason Sullivan-Flynn re: Summer Reading Program, June 15 – August 6.** Jason secured Ed the Wizard to do an online magic presentation in celebration of Harry Potter’s 40th Birthday. Jason described details of “Imagine Your Story”, this year’s online (or on paper) summer program through the Beanstack Tracker app. The Friends of the Orange Public Libraries have donated funds to buy raffle prizes, which will be given out throughout the summer. Detailed information about the program is available on [www.orangelib.org](http://www.orangelib.org) or the library’s FB page.

Jess is working on a re-opening policy. The trustees agreed to meet June 11 to review this. Jess will send policy draft ahead of meeting.

Trustee meeting adjourned at 7:55

**Building Committee Meeting** opened at 7:56

Minutes of 4/30/2020 approved (above, joint)

No public comment.

Jess stated that MBLC is currently planning to work down the library construction waitlist. Many communities feel that, during the pandemic, they will be hard-pressed to get a yes vote on a building project. Amherst is at the forefront of local libraries opposing moving forward with the wait list. If MBLC does move forward, it’s possible Orange’s project could come up sooner, closer to 4 – 5 years.

Fundraising: Discussion around make-up of a Fundraising committee for library project. Members asked to bring 2 names of possible participants

Adjourned at 8:11 pm