

Board of Assessors, June 28, 2016
Present Michael Colaneri, Richard Cohen
Also present: Dawn Barnes

Meeting convened at 4:30 P.M.

- 1.) The Board voted to accept the minutes of June 14, 2016.
Michael Colaneri-yes; Richard Cohen-yes
- 2.) The Board approved the annual Omitted and Revised Assessment report for fiscal year 2016. Unanimous.
Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

- 3.) The Board approved the following preliminary commitment and warrants:

2017	Real Estate Tax	\$7,153,449.74
2017	CPA Surcharge	\$ 193,640.16

Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

- 4.) The Board reviewed the following new/old business:

- 5.)

The Board was updated on the balancing process between the assessment export of data to the newly converted collection software City Hall Systems. Export data was given to the assistant collector/City Hall Systems as of June 9th. After extensive exchange of balancing data the file balanced to the billing method of net taxes plus new growth. As of June 21st the Principal Assessor approved the balance of data. On June 23rd the Collector approved the bills to be printed and mailed.

The Board was updated on the assessment conversion of data. As of June 27th, Patriot has received the Vision master database (AV6), Images, Vision Docs and Vision Scans to begin the process. The Principal Assessor pointed out this is two and a half weeks earlier than scheduled. The Principal Assessor also discussed the Red Jacket conference at which time she had the opportunity to thank the Vision team for their years of service for our community.

The Board was updated on requirements for the cyclical inspections of commercial and industrial properties for the next revaluation. Chris Keefe of Patriot Properties was here on site June 21st to inspect these properties. As of June 22nd, Mr. Keefe completed the data entry of these inspections.

Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

The Board will not meet the first Tuesday of July. The next tentative meeting date is July 19, 2016. Meeting adjourned at 4:50 P.M.

Respectfully submitted,
Dawn Barnes, Principal Assessor

Approved:

