**Town of Petersham Massachusetts**

**SELECTBOARD MINUTES**

**Regular Meeting-Town Hall Lower Level**

**1 South Main Street**

**Tuesday July 10, 2018 6:30PM**

**Present**: Nancy Allen, Henry Woolsey, Rick Marsh **Absent:** None.

**Other Organizations/Representatives present:** Steven C. Boudreau-Administrative Coordinator, Roy Nilson-Petersham Common, Carson McGrath- Athol Daily News, and Police Chief Dana Cooley.

**Others present**: Stephanie Selden, Sarah Selden Bush, Ross France, Richard & Annie Cavanaugh, Paul & Shelia Youd, Mark & Claudette Bishop, Karen Regan, James Regan, Ann Townsend, Richard McCrae, Marie Erie, Janice Olsen, Clinton Shaw, Lynn Shaw, Frank Britton, Franziska Amacher, Steven Nutter, Jane Lynch-Gilbert, Jana Dengler, Maryanne Reynolds, James Moseley, Hillary Loring, Stephen Loring, Stephen Kieras, Chuck Berube.

1. **6:30PM Call to order.**

ChairNancy Allen called the meeting to order at 6:30PM at Town Hall lower level and stated the meeting was being recorded.

1. **Minutes: Review/approval of Minutes of June 26, 2018**

Henry Woolsey motioned to open the Minutes of June 26, 2018 for review, seconded by Rick Marsh.

On a motion made by Henry Woolsey, seconded by Rick Marsh, it was voted unanimously to approve the Minutes of June 26, 2018 as amended.

1. **New & On Going Business:**

**RE: Discussion Nichewaug Inn & Academy Project: Request for Proposals (RFP) follow-up.**

At 6:32 pm Nancy Allen recused herself from chairing the meeting and moved to rear of the room and turned the chairing of the meeting over to Vice Chair Henry Woolsey. Henry also recused himself and then invoked the Rule of Necessity to discuss the Nichewaug Inn matter with Selectboard member Rick Marsh. Henry Woolsey announced the Selectboard had received one proposal response by the June 28, 2018 deadline from the Petersham Community Cooperative Working Group (PCCW) group composed of the following persons: Stephanie Selden, Sarah Selden Bush, Frank Britton, Fanziska Amacher, and Steven Nutter. The proposal submitted was for a multiple purpose reuse/redevelopment of the Nichewaug buildings and property. Henry read the cover letter that described the reuse/redevelopment proposal in summary from PCCW group. Henry Woolsey invited the audience members to make brief comments on the submitted proposal but indicated they were not here tonight to start the proposal evaluation process. Henry asked that the PCCW group to introduce themselves and make brief statements if they wished. The PCCW group members did so. Henry asked for brief follow up comments and questions from the audience. A number of comments/questions were forth coming and were responded to by the PCCW group members and the Selectboard. Henry announced that he was seeking to have Town Counsel David Doneski review/comment on the submitted proposal. Rick Marsh concurred with requesting town counsel review/comment on the submitted proposal. Henry stated the Selectboard will then take up the matter of establishing a Nichewaug Inn proposal evaluation committee at the next Selectboard meeting. Henry noted that the Selectboard had received by email comments on the submitted proposal from Maryanne Hinton, Paul Youd, Ellen Anderson and Marie Erie. Henry returned the chair of the meeting to Nancy Allen at 7:10PM.

**RE: Discussion acceptance of notice of withdrawal of retirement from Police Chief.**

The Selectboard met with Chief Cooley. He presented a written letter withdrawing his notice of resignation (retirement) dated May 2, 2018 and requested the Selectboard vote to accept and approve.

On a motion made by Rick Marsh, seconded by Henry Woolsey, it was voted unanimously to accept and approve the letter of June 26, 2018 withdrawing Police Chief Cooley’s notice of resignation (retirement), dated May 2, 2018. It was further agreed that the Chief will continue his current duties under the existing terms and conditions of his employment contract with the Selectboard.

**RE: Discussion Fiscal Year 2019 fuel contracts.**

The Selectboard reviewed a draft fuel contract and joint bid for diesel fuel, #2 heating oil and unleaded gasoline developed by the Central Mass Regional Planning Comission (CMRPC). PHD Superintendent Waid requested the Selectboard vote to approve the joint fuel bid and authorize him to purchase fuel through the CMRPC joint fuel bid.

On motion made by Henry Woolsey, seconded by Rick Marsh, it was voted unanimously as follows:

To approve and authorize the Petersham Highway Department to purchase unleaded gasoline with Petersen Oil for at fixed price of $2.6054/gallon for FY2019, approve and authorize the Petersham Highway Department to purchase # 2 fuel (heating) oil with R J McDonald Inc for at fixed price of $2.49/gallon for FY2019, approve and authorize the Petersham Highway Department to purchase diesel fuel with R J McDonald Inc for at fixed price of $2.759/gallon for FY2019 pursuant to the CMRPC IFB FY2019 Joint Fuel Bid and to authorize the Chair to sign the contract on behalf of the Selectboard.

**Joint Salt Bid with Town of Oxford Joint Purchase Group**

The Selectboard reviewed a request from PHD Superintendent Waid to approve a joint bulk treated salt bid prepared and bid by the Town of Oxford Joint Purchase Group. On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted unanimously to approve and authorize the Petersham Highway Department to purchase treated bulk salt from Leed Group Inc. dba Leed Salt at $61.47 per ton delivered for FY2019 pursuant to the Town of Oxford Joint Purchase Group FY2019 treated bulk salt bid specifications and to authorize the Chair to sign the contract on behalf of the Selectboard.

**RE: Discussion continue annual town appointments for Fiscal Year 2019 as needed.**

On a motion made by Rick Marsh, seconded by Henry Woolsey, it was voted unanimously to appoint Larry Robinson Deputy Fire Chief with a term to expire 6/30/2019.

**RE: Discussion acceptance of Council on Aging (COA) member retirement notice.**

On a motion made by Henry Woolsey, seconded by Rick Marsh, it was voted unanimously with much regret to accept the notice of retirement of Mary Russell from the Council on Aging as meal site manager and accept with much regret her letter of resignation as a member of the Council on Aging.

**RE: Discussion approval application for new business certificate.**

On a motion made by Henry Woolsey, seconded by Rick Marsh it was voted unanimously to approve the business permit for Trevor Brooks, dba Royal T Advertising & Consulting LLC at 26 North Main Street with term to expire 7/10/2021 for an advertising and consulting business.

**RE: Discussion request for sign posting for annual Petersham Old Home Day on August 25.**

On a motion made by Henry Woolsey seconded by Rick Marsh it was voted unanimously to approve the August 25, 2018 Old Home Day sign posting request from the Lions Club and Grange Post 95 as requested.

**RE: Letter of thanks Sheriff Worcester County**

The Selectboard members all signed a letter of thanks to Worcester County Sheriff Lew Evangelidis for his inmate crew clean up of town roads of accumulated litter in Petersham.

**4. Correspondence Review**

Nancy Allen summarized aloud the correspondence folder items.

**5. Questions from Public and Press**

No questions.

**6. Next Meetings**

The next Selectboard meeting was confirmed for Tuesday July 24, 2018 6:30PM at lower level Town Hall and at the call of the Chair as needed.

**7. Adjournment.**

Rick Marsh motioned for adjournment, seconded by Henry Woolsey and it was voted unanimously to approve the motion to adjourn at 7:55PM.

**Respectfully submitted,**

**Rick Marsh, Clerk**

**Meeting Documents:** The following documents were provided and or reviewed by Selectboard members during the meeting and were located in individual meeting folders and or Selectboard Correspondence Folder located on meeting table:

Copy of Selectboard July 10, 2018 Selectboard Agenda

Copy of letter of retirement/resignation of Mary Russell from COA received 6/25/2018

Copy of Police Chief Letter withdrawing his notice of retirement dated 6/26/2018 received 7/3/2018

Copy of Nichewaug Inn RFP Opening Event Minutes dated 6/28/2018

Copy of signed business permit application T. Brooks dba Royal T Advertising dated 7/10/2018

Copy of thank you letter to Sheriff L. Evangelidis RE: Inmate Litter cleanup of town roads dated 7/10/2018

Copy of Mahar RSD Regionalization Planning Meeting minutes dated 6/21/2018 received 7/10/2018

Copy of Grange letter RE: Old Home Day sign posting request received 7/10/2018

Copy of email to BOS from P. Youd RE: Comments on Nichewaug Inn Proposal received 7/6/2018

Copy of Oxford Treated Salt Bulk Bid Specifications for FY2019 received 7/9/2018

Copy of FY2019 CMRPC Joint Fuel Bid Specifications & cover email received 6/25/2018

Copy of RFTR application form from BOA received 7/10/2018 & forwarded to AFC in the amount of $140.75

Copy of comments on Nichewaug Inn proposal from J. Moseley received 7/10/2018

Copies of comments on Nichewaug Inn proposal from Ellen Anderson received 7/10/2018

Copy of Amacher & Associates DBA PCCWG cover letter proposal dated 6/27/2017 received 7/11/2018

Copy of Animal Inspector letter to BOS RE: Farm Animal Concerns dated 6/20/2018 received 7/9/2018

Copy of PILOT Payment Check for $22,500.00 from Heywood Healthcare received 6/27/2018

Copy of ACO Report June 2018 received 7/9/2018

Copy of KP Law Notice RE: $5.00 increase in hourly legal rate received 7/9/2018

Copy of Legal Advisory from Murphy, Hesse, Toomey & Lehane LLP RE: Grand Bargain Bill received 7/102018

Copy of letter from Mass AG Healy RE: Trafficking in Forced Services Notice dated 6/26/2018 received 6/28/2018

Copy of Tag Sale permit for Matt Degnan dated 7/10/2018

Copy of letter to M. Perrault of FRTA RE: R. Marsh appointment as Petersham representative dated 7/9/2018

Copy of M. Hinton comments by email on Nichewaug Inn proposal received 6/30/2018

Copy of M. Erie comments by email on Nichewaug Inn proposal received 7/10/2018

Copy of P. Youd comments by email on Nichewaug Inn proposal received 7/6/2018

Copy of E. Anderson comments on Nichewaug Inn proposal received 7/10/2018