**Town of Essex Planning Board Meeting Minutes –May 18, 2022**

**The Public Meeting of the Town of Essex Planning Board was held at the Essex Town Hall 2nd Floor Stage, and commenced at 7:00 PM.**

At 7:04 PM the Planning Board meeting was called to order by Chair, Kimberly Drake.

**Board Member Attendance:**

In person**:** Michael McConnell, Lisa O’Donnell, Shelly Bradbury, Matt Greco, Westley Burnham,

Absent: S. Sturgis Crocker

Remotely**:** Kim Drake

Administrative Assistant: Mary Heeney

In attendance: Ruth Pereen

**BUILDING INSPECTOR’S REPORT:**

The Building Inspector did not have any Building Permit Applications for the Planning Board to review.

**6 Main Street, Map 128-097, Ryan McShera**

The applicant, Ryan McShera had asked for a continuance of a Public Hearing from April 6 to May 18, 2022. The board agreed to the time extension. The applicant did not attend the meeting on May 18. As a courtesy, the board voted to continue the Public Hearing to June 1, 2022. Wes Burnham made a motion to continue the meeting to June1. Michael McConnell seconded the motion. The board voted unanimously. It was agreed that the applicant would be notified and asked to state his intent.

**BOARD DISCUSSION:**

* The Chair asked if the board would like to continue meeting in person. The board voted unanimously to continue in person meeting.
* Ruth Pereen initiated an informal discussion on the Great Marsh Brewery. Noting that there were several issues that required review. Including increased seating and occupancy limits.
* The board discussed the nominations for two candidates for the Board of Public Works that is presently held by John Filias. The nominations are to be provided to the Selectmen prior to June 6.
* MAPC—Discussion on letter to Executive Office of Housing and Economic Development.

The letter states that the Planning Board is in support of the Town of Essex proposal for the Community One Stop for Growth Grant Program. Lisa O’Donnell informed the board that the MAPC currently has the finalized information in draft form.

* 8 Town Farm Road, Robert T. Oosterman, Map 110-Lot 013 ANR

At the meeting of May 4, 2022, the board reviewed an application for endorsement of an ANR Plan. After reviewing the plans, it was noted that there were two errors. Mr. Oosterman had the corrections made and presented new plans to the board.

Westley Burnham made a motion to endorse the plan as corrected.

The board voted unanimously to endorse the corrected plan.

**BOARD MEMBER COMMITTEE UPDATE:**

* Community Preservation Committee – Kim Drake

Kim Drake informed the board that the Community Preservation had not met recently.

* Strategic Planning Committee –Westley Burnham

Westley Burnham - The Committee will be meeting on May 26, 2022

* Economic Development Committee –Westley Burnham

Wes Burnham - The committee will be meeting on May 24 ,2022

* Housing Coalition --Shelly Bradbury
* Shelly Bradbury informed the board that the Affordable Housing Trust article passed at the Town Meeting and is currently waiting for the Attorney General’s approval. She also noted that the Housing Coalition was looking for input from other boards & committees.

**BOARD REVIEW OF MEETING MINUTES:**

* Minutes of May 4, 2022.
* Michael McConnell made a motion to approve the minutes May 4, 2022.
* Westley Burnham seconded the motion.
* The board approved unanimously.

**Adjourn:**

Westley Burnham made a motion to adjourn the meeting of the Planning Board

Matt Greco seconded the motion

The motion was unanimously approved by the Board Members The Chair declared the meeting adjourned at 7:52 PM.