

BOARD OF SELECTMEN
MEETING MINUTES
Monday, October 2, 2017 –6:30 P.M.
TRAINING ROOM – PUBLIC SAFETY BUILDING

This meeting was recorded by AWCATV for local television and broadcast live.

ATTENDANCE

SELECTMEN: Kyle Johnson (*Chair*), John Mulhall (Clerk) Leo Janssens

OTHERS: Heather Budrewicz, (Town Administrator) and Mary Calandrella (Executive Assistant to Town Administrator)

I. Salute the Flag

Kyle Johnson called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. Approval of the Agenda

MOTION: To approve the agenda as amended ; by Mulhall, seconded by Janssens

VOTE: 3-0-0

DOCUMENT #: --

ACTION:

III. Public Input

DISCUSSION: Natalie Nelson from the SOCS group spoke on their efforts to still obtain local and federal aid for the schools. They are seeking ways for tax relief for local residents and are working with other towns and seeking models for this relief.

Claire Deucher asked about the status of handicap access to the Town Hall via push buttons for the entrance doors. Heather Budrewicz stated that she is seeking grants for this project.

IV. Old Business

- Review of Memorial Bench Policy

DISCUSSION: Kyle asked to table the approval until the DPW Superintendent and the EDC

work on a design layout for the park.

ACTION: Tabled to a future meeting.

V. New Business

DISCUSSION: The BOS spoke on their meeting schedule of two meetings a month. Johnson felt that their past working meeting seem to accomplish a great deal. Janssens though that if they reduced their meeting to once a month they would be transparent. Mulhall agreed that they're work session meeting were very informal and very productive. They all agreed to speak further on this matter.

ACTION: Further discussion on meeting schedule.

- Town's Interim Accounting Services

DISCUSSION: Janssens expressed concerns on hire a consultant versus a permanent employee. Johnson stated it was difficult to oversee a day to day employee as they are all working members. Mulhall stated it was a test drive with a firm and they can help recognize any issues we may have in the accounting department

MOTION: To approve the Town Administrator to see quotes for an interim Accounting firm.

VOTE: 3-0-0

ACTION:

- Fall Special Town Meeting Date

DISCUSSION: Heather stated with the changes in the financial department at Town Hall there has been a delay in getting our free cash certified. Heather recommended that the BOS set the Fall Special Town Meeting for November 17, 2017 at 7pm at the Oakmont High School. As to have a deadline for all warrants to be received to Town Hall by October 19, 2017 at 5pm.

MOTION To set the Special Town Meeting for November 17,2017 at 7pm: by Mulhall, seconded by Janssens
To approve the deadline for all warrants for the Special Town Meeting to be October 19, 2017 at 5pm; by Janssens, seconded by Mulhall

VOTE: 3-0-0

ACTION:

- St Denis One Day Liquor License for October 21, 2017

DISCUSSION: Johnson stated that the Board has granted this one day liquor license to St. Denis on numerous occasion with no incidents. He recommends approval of a One-Day Liquor License (beer& Wine only) for their up-coming Ham & Bean supper.

MOTION: To approve the One-Day Liquor License (Beer & Wine only) to St. Denis Church for October 21, 2017.

VOTE: 3-0-0

ACTION:

- Review Polices, Amend/or Reaffirm

DISCUSSION: The Town Administrator asks the Board to table this discussion for a future meeting

ACTION: Tabled to a future meeting.

- American Legion – Change of Manager Request

DISCUSSION: Town Administrator explained the Board has already approved this request but the Alcoholic Beverage Control Commission is requiring documentation from the American Legion and this approval is just protocol by the Local Licensing Authority.

MOTION: To approve the request by the American Legion for the Change of Manager request; by Janssens, seconded by Mulhall

VOTE: 3-0-0

ACTION:

- Gordon Erickson request for expenditure

DISCUSSION: The Gordon Erickson Trust Fund committee is seeking approval to expend \$15.00 to obtain a raffle/bazaar permit through the town. This raffle will run through the beginning of December and tickets will be \$ 100.00 with a grand prize of \$ 10,000. This raffle to raise the appropriate funds to obtain a power cot, lift and loader system for the ambulance.

MOTION: To approve the expenditure of \$ 15.00 to obtain a permit for a raffle.

VOTE: 3-0-0

ACTION:

VI. Town Administrator Report

DISCUSSION: The Town Administrator's read her into the record.

MOTION: --

VOTE: --

DOCUMENT #: 18-TAR-05

ACTION: Placed on File.

VII. Approval of Minutes

September 18, 2017 – Regular

MOTION: To approve the 9-18-17minutes as written; by Mulhall seconded by Janssens.

VOTE: 3-0-0

ACTION: September 18, 2017 minutes approved.

VIII. BOS Correspondence

- N/A

IX. Meetings & Announcements

DISCUSSION:

X. Executive Session

DISCUSSION: NONE

XI. Adjournment

DISCUSSION: --

MOTION: To adjourn; by Janssens, seconded by Mulhall.

VOTE: 3-0-0

DOCUMENT #: --

ACTION: Adjourned.

Meeting Adjourned at: **7:30 PM**

Respectfully submitted,
Mary Calandrella, Executive Assistant